

**ECSAAG Data Sub-committee  
Meeting Notes for April 13, 2006**

**4:15 – 5:00 p.m.**

**EISD**

Present: Jeanne Wright, Jeff Parshall, Anne Barna, Bill Kennedy, Ronda Rucker, Polly Brainerd

Jeff and Jeanne gave the committee updates on their meeting with the District Court Administrator Connie Wilkins. Right on the spot, her staff created data reports. The problem is, they are not quite what we are looking for. Jeff has been looking through the reports and realizes he has to drill down to get the gender, age, and type of ticket. Right now we just have the case type, name, offense date, the count and charge specific to alcohol and drugs for individuals 17 years and older. Jeff determined from Connie that we will have to contact the Secretary of State for data on revoked licenses. Connie gave her okay to provide the data annually. Jeff will try to generate a report with the data we need, if at all possible. Jeff is in the midst of a couple of big projects and won't have time free for a couple of weeks. We considered the idea of seeking a volunteer or intern to assist in the collection of data. However, we agreed there would more than likely be confidentiality issues. Bill shared the chore he is facing with the Kellogg grant and the data he will need to collect. The hope is to use an experimental design with a control group. Identities will have to be protected. He is interested in working with our committee as the data we obtain may ultimately be helpful for the Kellogg grant.

Jeanne reported that we now have a copy of the resolution from the County Commissioners offering their assistance when possible to provide ECSAAG with relevant substance abuse related data that exists in computer systems maintained by Eaton County. Additionally, we have written confirmation from both the Sheriff and Prosecutor allowing us to access data if it is not too cumbersome for their offices. We also need to get assistance from other local law enforcement. Polly requested assistance obtaining both the support and the data. Bill Callahan (Charlotte Chief of Police) and Cherie Anderson (Grand Ledge Police Department) will be able to provide us with their data directly. Bill said he would contact Bellevue and Eaton Rapids police if he is provided with a list of the data we need. Polly will provide that to Bill. Polly will contact the other police chiefs.

Jeff is planning to meet with the Prosecutor's office on Tuesday to discuss how to collect the data they have available in their office. The data doesn't appear to be as statistically organized as other county agencies. It is available more in a case file. It may not be possible to generate reports from the data as it is and would be too labor and time intensive to organize the data so we could use it. Whatever the Prosecutor can offer is will be what we will get.

We briefly discussed the 9d Resource Scans. The Kellogg grant and Cognitive Consultants were both mentioned as programs yet to be recorded on a 9d form. Committee members requested that Polly type up a list of the programs so that members could look it over and give input on other county programs to include in our resource scan.

Bill and Anne both indicated interest in attending the MSSAC data meeting on 4/27. Thanks!

**Next meeting date to be determined after we hear from Jeff.**